

Cary Moor Parish Council

Clerk: Mrs Rebecca Carter, Portman House, North Barrow, Somerset, BA22 7LZ
Tel: 01963 240226

e-mail: clerk@carymoorparish.gov.uk

www.carymoorparish.gov.uk/

Notice of Cary Moor Annual Parish Council (PC) Meeting to be held on
Tuesday 19th May 2026 in North Barrow Community Hall
following the Cary Moor Annual Parishes Assembly commencing at 7.00pm

To all Members of Cary Moor Parish Council, you are hereby summoned to attend the above meeting, to resolve on the business as outlined below:

RCarter

Parish Clerk and Responsible Financial Officer – Cary Moor Parish Council

❖ **Public Question and Comments:**

Before the start of the formal meeting the Public have the opportunity to make a statement **in respect of the business on the agenda only in accordance with Standing Order 3 (e)**. Members of the public are asked to restrict their comments and/or questions to three minutes. Questions may be answered in writing. Once the formal meeting has started the Public are reminded that they have no right to speak.

❖ **Reports from Somerset Council:**

To receive any verbal reports from Somerset Councillors Henry Hobhouse or Kevin Messenger.

Agenda:

26/29. Election of the Chairman of the Council and receive his/her Declaration of Acceptance of office:

To elect a chairman to serve until May 2027. The 2025/26 chairman Cllr M Main will preside over this agenda item.

26/30. Election of the Vice Chairman of the Council:

The Council may choose to elect a Vice-Chairman to serve until May 2027.

26/31. Apologies for absence:

To receive any apologies for absence.

26/32. Declarations of Interests:

Members are reminded of their obligation to declare any Pecuniary or Other interests they may have under the Localism Act 2011 and NALC Model Code of Conduct adopted May 2022. (NB this does not preclude any later declarations).

26/33. Minutes:

To approve the minutes of the ordinary meeting held on 10th March 2026 and extraordinary meeting held on Tuesday 14th April 2026.

26/34. Appointment of Parish Council Representatives for 2026/27:

To resolve on the following appointments:

- a. Personnel Committee
- b. B3153 Traffic Management Joint WG
- c. Rights of Way WG
- d. Internal Auditor

26/35. Appointment of Bank Account Signatories 2026/27:

To confirm the Council's bank signatories (Current signatories: Cllrs Main, Roberts, Shannon and Trott).

26/36. Council Policies, Terms of Reference, Risk Assessments:

To receive, review and adopt the following:

- a. General Standing Orders – adopted 11 Nov 25, minute Ref 25/86 (due for review in 2027).
- b. Financial Regulations – adopted 11 Feb 25, minute Ref 25/15 (due for review in 2027).
- c. General and Financial Risk Assessment – adopted 13 May 25, minute Ref 25/40.a.
- d. Assets Register – adopted 13 May 25, minute Ref 25/40.b.
- e. IT Policy – adopted 14 Apr 26, minute Ref 26/27 (due for review in 2028).

26/37. Planning:

- a. **To consider the following planning applications (PA):** None received.
- b. **Somerset Council (SC) Decisions:**
 - i. **PA 26/00656/HOU.** Erection of single storey extension to dwellinghouse and replacement of doors on front elevation of outbuilding at The Ford, Hornblotton Green Road, Lovington, BA7 7PS – **APPROVED.**

26/38. Parish Council Accounts:

- a. **Balance of the Council's Bank Account and Bank Reconciliation:**

To receive the full council accounts and bank reconciliation.

- b. **Accounts for payment.**

To receive and approve a schedule of items of expenditure (incl. VAT):

- | | |
|---|---------|
| i. South Barrow PCC Churchyard maintenance grant | £500.00 |
| ii. Parish Council Websites hosting, support & domain renewal | £284.40 |
| iii. North Barrow Community Hall hire Jan, Mar & Apr 26 | £75.00 |

26/39. End of Year Audit 2025/26:

- a. **Internal Audit Report for 2025/26:**

To receive report and resolve on any recommendations.

- b. **Annual Governance Statement 2025/26:**

Members to resolve upon the response to the annual governance statement.

- c. **Annual Accounting Statement 2025/26:**

To approve the annual accounting statement.

- d. **Confirmation of Public Rights Period:**

To confirm the dates for the public rights as Tuesday 3 June – Monday 14 July 2026.

- e. **Certificate of Exemption 2025/26:**

To consider if the Council meets the qualifying criteria to certify itself as exempt from a limited assurance review under section 9 of the Local Audit (Smaller Authorities) Regulations 2015.

26/40. Request for speed mitigation measures in Lovington:

Update on site meeting with Andrew Barron, SC Traffic Engineer, re possible safety measures/locations for SIDs

26/41. Road Closure Pilot:

To discuss proposed agreement to enable parishes to control the highways in their parishes.

26/42. Rights of Way Working Group (RoWWG):

- a. Blocked Footpath WN 18/4 North Barrow – update.

26/43. Change of Date July 2026 Meeting:

To confirm change of date due to Clerk's absence.

26/44. Items for Report and Future Business:

- a. CPR and Defibrillator Awareness Session with Dorset and Somerset Air Ambulance to be held at 7.00pm on Wednesday 17th June 2026 in North Barrow Community Hall.

Please notify items to the Clerk at least 24hrs before the meeting.

Next meetings: Ordinary meeting date TBC in July 2026 at 7.15pm in North Barrow Community Hall.